**Nauvoo Grape Festival Association**

The Nauvoo Grape Festival Association is now accepting registration for the

86th Annual Grape Festival for Arts & Crafts and Flea Market vendors.

Where: Nauvoo State Park When: Friday, August 30, 2023, Highway 96 Saturday, August 31, 2023

 Nauvoo, IL 62354 Sunday, September 1, 2023

**Show Times: Saturday and Sunday 9:00 am to 6:00 pm**

**ARTS AND CRAFTS & FLEA MARKET SET UP INFORMATION**

1. Registration received by August 1: $35.00 for 20' x 20' with additional spots being $20.00.
2. Registration received after August 1: $40.00 for a 20' x 20' spot with additional spots being $25.00.
3. Returning vendors must submit an application and fees before June 1, 2024, to be guaranteed last year’s spot.
4. Please list names and addresses for everyone selling items in your booth spot.
5. No water hook ups!
6. All trailers, tables, etc. must fit in your spot. **Vehicles are allowed only for loading & unloading.** **Vehicles must be moved to general parking.**
7. Vendors will be responsible for his/her own tables, chairs, insurance, and Illinois sales tax. A special event tax collection report and payment coupon will be given to each vendor at the festival if you do not have an Illinois Sales Tax number. See the letter on the back of this page.
8. Vendors are asked to keep their areas clear of trash.
9. Flea Market and Arts & Crafts set up will begin at 8:00 am on Friday, September 1, 2023, **weather permitting**. Special arrangements **MUST** be made with chairperson in the event the vendor cannot set up on Friday at 8:00 am. **Vendor will be fined if grounds are torn up.**
10. **The Nauvoo Grape Festival Association requires that all vendors respect other vendors.** If problems continue the vendor will be asked to leave and not be invited back.
11. Make checks payable to Nauvoo Grape Festival Association, all returned checks will be charged double the amount of the check.
12. Please keep the cover letter with instructions and fill in the registration blank and send registration and checks to: Nauvoo Grape Festival Association, P.O. Box 441, Nauvoo, IL 62354 Phone 217-453-2528 (Baxter's Vineyards) answering machine available or email info@nauvoowinery.com
13. Chair-people for the 2024 Arts & Crafts/Flea Market/Direct Sales are Kate Evans and Brenda Logan.

**Nauvoo Grape Festival reserves the right to make any changes due to weather problems**

Dear Grape Festival Vendor:

Beginning January 1, 1994, Public Act 88-480 provides that any person who promotes, organizes, or provides retail selling space for concessionaires or other types of sellers at fairs, art shows, fleas markets and similar events is required to file a report with the Illinois Department of Revenue.

The following information must be reported for each vendor:

* Name of vendor’s business
* Name of the person or persons engaged in the vendors business.
* Permanent address of the business
* Illinois business tax (IBT) number of the business
* Dates and location of the event

This means that all vendors at Grape Festival or any special event held in Illinois must have an Illinois tax number on the line below your signature. If you do not have one at this time, write in “applied for” on the line provided. You will then need to write to the address below to get your tax number. There is no charge for the number.

Special Events Unit

Illinois Department of Revenue

 P.O. Box 19035

Springfield, IL 62794-9035

Attention: Margaret Chapman

An Illinois Tax Number is required by law. You must bring your Illinois Tax Number with you the weekend of the Grape Festival.

A Special Event Tax Collection Report and Payment Coupon will be given to each vendor at the festival if you do not have an Illinois Sales Tax number.

Early registration is encouraged. Hope to see you at the 85th Annual Grape Festival

Thank you,

Brenda Logan

Registration Form

2023 Nauvoo Grape Festival

Type of exhibit: Arts & Crafts Flea Market Direct Sales

PLEASE CIRCLE the area that best describes the items to be sold, 75% of items for sale must be handmade to be in the Arts & Crafts section.

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Business Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_**

**Telephone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Describe the type of exhibit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Money Enclosed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Number of Spots Needed: \_\_\_\_\_

Illinois Tax Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Hello to all the Vendors,

The Nauvoo Grape Festival has made the decision to increase the vendor space for 2024 to $35.00.

Vendors from 2023 can register and pay $30.00 before June 1, 2023, and get the same spot if possible.

The Nauvoo Grape Festival has had a policy for Direct Sales vendor to allow one vendor to sell their products at the festival. Please contact the chairperson to see if we already have a vendor registered for the same product.

Hope to everyone at the 86th Nauvoo Grape Festival

Thanks, Brenda Logan and Kate Evans, chairperson.